

1 December 2025

Distribution: All the Members of IPAB



**Intellectual Property Association
of Bangladesh**

Urban Amanat: Suite 9A
Rd 28, Plot 49, Block CWS(B)
Gulshan 1, Dhaka 1212
Bangladesh
+88 09611384912
+88 01973178111
www.ipab.org.bd
info@ipab.org.bd

NOTICE OF ANNUAL GENERAL MEETING (AGM)

Notice is hereby given that the Annual General Meeting (12th AGM) of the Intellectual Property Association of Bangladesh (IPAB) will be held on Monday, 29 December 2025, at 11:00 a.m. at the IPAB Office Premises, Urban Amanat, Road 28, Plot 49, Block CWS(B), Gulshan-1, Dhaka, to transact the following business:

AGENDA

Special Business

1. To ratify the acts of the Executive Committee (Governing Body), including the Executive Committee election, subsequent appointments of employees, and to validate all financials, activities, and expenditures of the Association, particularly during the period 2021–2025.
2. To ratify and condone the delay in holding the AGMs for the financial years/ financial periods 2021, 2022, 1 January – 30 June 2023, and 1 July 2023 – 30 June 2024 in accordance with section 81 of the Companies Act 1994.
3. To ratify and condone the delayed appointment of statutory auditors and the subsequent delays in audit completion for the financial years 2021, 2022, 1 January – 30 June 2023, and 1 July 2023 – 30 June 2024.
4. To ratify the authorization of the General Secretary (revalidation of the Power of Attorney by the Executive Committee from time to time) to take all necessary steps and actions to ensure compliance with applicable regulatory requirements, including the Companies Act, 1994, and the Trade Organisation Rules, 2025, as well as to file necessary petitions before the Hon'ble Court and the Registrar of Joint Stock Companies and Firms (RJSC) for the condonation of delayed compliance and regularization under applicable laws.
5. To Change of registered address of the Intellectual Property Association of Bangladesh.

Ordinary Business:

6. To ratify the appointment of the statutory auditors of IPAB by the Executive Committee (Governing Body) for the financial year 2024–2025 and approve their remuneration.
7. To appoint the statutory auditors of IPAB for the financial year 2025–2026 and approve their remuneration.
8. To consider and adopt the audited financial statements for the year ending on 30 June 2025, together with the auditors' report and the Executive Committee Report of IPAB.
9. To conduct the election of Executive Committee Members for 2026 & 2027 and until next election under Trade Organisation Rules 2025. The election will be administered by the Election Board in accordance with the provisions of the Intellectual Property Association of Bangladesh's (IPAB) Articles of Association.

All members of IPAB are requested to attend the 12th Annual General Meeting accordingly.

By order of the Executive Committee

Intellectual Property Association of Bangladesh (IPAB)

Md Azizur Rahman FCS
General Secretary, IPAB